



# The Pinvin Fed-Express

Newsletter Issue 10 Jun 2017



## Federation Staffing

There will be some very special goodbyes at the end of this academic year as we say a very fond farewell to Mrs Colleen Clements and Mrs Sheila Dobell. These two wonderful ladies have been 'The Office' at Pinvin CE First School for a number of years and will be very much missed by us all, we thank them both for their years of service and friendly face at the Reception. We welcome Mrs Belinda Watkins to our administration team who we believe will be an asset moving forward, she brings a variety of skills and comes with a finance background.

The Federation will also say goodbye at the end of the academic year to two other colleagues. Miss Sarah Daly has been at Pinvin CE First School for nearly 10 years in various roles and we wish her well as she takes her SEN skills and expertise to a new establishment in Gloucestershire. Mr Sean Storey will also be leaving us after just over 16 months at the Federation. He takes on a new opportunity at Westacre Middle School and we wish him well.

The Autumn Term will also witness three maternity leaves. We have already shared with you that Mrs Ellie Tudge will be going on Maternity early in September and she will be supporting PPA before she goes off. In addition, we congratulate, once again Mrs Jenna Greenfield who is expecting and she will be going on Maternity leave at some point in the first half of the Autumn Term. We have already put in place Mrs Clare Kilby who will cover most of Mrs Greenfield's maternity and will be joined by Mrs Julie Groves later in the term. Mrs Kilby is a very experienced Reception teacher, has been an assistant head, is passionate about the Early Years and we believe will be a real asset. Finally Mrs Natali Brown will also be going on Maternity leave in the Autumn Term at the Middle School. We are currently advertising for her two days teaching.

So to our new appointments and we have some exciting ones for the next academic year. In Reception, as we have indicated we have Mrs Clare Kilby joining us, an experienced practitioner. In Year 3 we have a very promising new teacher Mrs Keziah Greenstreet who comes highly recommended. In the Middle School, Ms Tamsin Bowden will be increasing her teaching to 4 days and will undertake more Humanities teaching in addition to her French. Mr Huw Evans also joins us. He has a background as a Secondary Maths and Science teacher, Primary Headteacher and Local Authority Inspector. He has vast experience and will be delivering Maths and Science to Year 6 and 7. We believe strongly that we now have a very settled and consistent teaching profile that combines youth and experience and one that will deliver strong outcomes for your children.

## Equipment List

As a Middle School we have reviewed our expectations of equipment that pupils will need to have in school to operate effectively in lessons. We are aiming for them to take greater ownership and responsibility and to have much greater independence. It is important that we begin to prepare our students for High School from an early age. We will always retain some core equipment and will provide for those pupils that need it. The list below is our core equipment list for September 2017:

- 2 rollerball/fountain pens (black or blue ink)
- Red pen (rollerball rather than biro)
- Pencil
- 30cm ruler
- Rubber
- Sharpener
- Protractor
- Highlighter
- Whiteboard pen (and rubber if possible, jaycloth works just as well!)
- Glue stick

## Headlice

In both schools we are aware that we have had a few instances of headlice. We do ask that all pupils tie their hair back. We also ask parents to make regular checks and to treat as appropriate please.

## PFS tower and outdoor play equipment

The PFS play tower and all outdoor play equipment are not to be used at the start or end of the school day. Thank you.

## Parking

We have some wonderful and very patient residents and do ask that all parents and carers respect this by parking appropriately. We have had a few instances where peoples driveways have been blocked making it difficult then for people to leave their homes.



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## Changes for September 2017

Late Collection:

The Federation as of September 2017 will have in place a process for late collection. Repeated late collection (3 occurrences in 2 weeks) invokes a meeting to discuss appropriate steps forward and a formal action plan of support.

All parents/carers should be onsite and ready to pick up their children when school learning ends at 3:15pm at the First School and 3.30pm at the Middle School, with the exception of school transport.

Children who are not picked up by 3:30pm at the First School and 3.45pm at the Middle School will be taken to the Late Collection Room where they will be supervised by school staff.

If it is the first occasion of late collection then no charge will be made for the supervision of the child but a late collection letter will be sent. There will be a charge of **£10** applied to contribute to the cost to the school for supervision of children if one of the following applies:

1. A second occasion of late collection with no notification made by the parent/carer by 3:30pm at the First School and 3.45pm at the Middle School.
2. Further repeated occurrence of late collection by the parent/carer by 3:30pm and/or 3.45pm (school dependent) even with advanced notification.

The charge of £10 will be expected to be paid on arrival. For example, if two children are collected after 3:30pm in the above circumstances, the parent would be charged a total of £20 for their supervision.

In line with the school's safeguarding procedures, if a child remains uncollected by 4pm safeguarding processes will be started and a referral will be made to social services and to the police. Further attempts to contact parents to advise them of this will be made by school staff.

Attendance Rewards:

Attendance is also closely linked with the Behaviour System where attendance at school sessions equates to a merit or point. Additional merits of 10 E-praise points will be awarded to those pupils who have maintained 100% attendance during any half-term period – which equates to an additional 60 points in an academic year. Pupils then realise the value of a high level of attendance and how this relates to the expectations that we have as a Federation in relation to behaviour.

## E-Safety

We have seen an increasing number of incidents brought to our attention around issues in relation to social media that are happening out of school time. As a Federation we will always follow up E-Safety concerns that happen within school or using school accounts. We also take an active interest when matters concern the welfare of a child. However we are also being asked to follow up e-safety problems that go beyond our remit. We do ask parents to work with us and put in place their own regular checks on the way that children use devices as a safeguard and to work within the age guidance that is in place for social media. We will continue to tackle e-safety in our curriculum and work as educators but we also need parental support at home in looking at usage and supervision. Together we can make a difference in keeping children safe online.

## Behaviour Proposed Changes for Sept 17

Behaviour (Proposed change to policy:)

In both schools we operate a process of detention as a measure to restore behaviour and enable the pupils to reflect appropriately. Detentions will take place, normally with the class teachers at the first point but also with senior leaders for repeated poor behaviour. These types of detentions will take place in school at either break or lunchtime. We will be looking once again about making detentions more around the conversation with the student so that there can be constructive paths for improvement. We have had some excellent examples this year of where a restorative conversation has made a real difference.

In addition, from Year 4 upwards, where there are repeated and continuous concerns in relation to an individual pupil in terms of behaviour, the Federation is looking at operating a weekly after school detention that will be staffed by a member of the senior leadership team on a rota basis for **30 minutes**. In these circumstances, parents are notified in advance of the detention and will be asked to pick up their child at **4pm**. We know this is inconvenient but feel it sets a firm stance.

We would value parent voice on this but believe that all children have the right to learn and that for pupils who are repeatedly disruptive there should be a strong sanction in place that inconveniences them. If you have thoughts or views on this proposed change, please can you email them to the office for the attention of Mr Best.