Federation of Pinvin C of E First School and St Nicholas C of E Middle School

Main Street, Pinvin, Worcestershire WR10 2ER







February 2018

Dear Parent(s)/Carer(s)

Re: St Nicholas pupil email and network accounts

As part of our regular review of practices here at the Federation we are making some changes to the way that pupils access their school Google accounts including email. We hope that the changes will create an even more secure online environment in order to reinforce the existing safeguarding and e-safety processes we have in place.

Children each have their own unique login to the network which is provided by IBS CAPITA. This also includes an email account on the school domain eg: *ajd144@st-nicholas.worcs.sch.uk* which the children receive when they join the Middle School, which are not easily 'guessable', and which are deleted once they leave the school. Pinvin First School children do not have individual logins or email accounts. Only schools in the UK have this type of email address, and we therefore insist that pupils use this email account for school work and when onsite at St Nicholas Middle School.

The changes are outlined below: once the changes are put in place;

- Children will be asked at their next login to choose a strong and unique password, including numbers, symbols and Upper/Lowercase letters. There will be no record of this password anywhere so it is vital that the children remember their details, and do not share login information. If they forget their password or suspect that it has been compromised they must ask for it to be reset – this process may not be instant so it is important that they keep their details secure.
- All network users, including staff must 'sign' an electronic End User Licence Agreement (EULA) before accessing the network.
- All redundant user accounts will be deleted.

Tel: 01386 554196 www.tpfos.co.uk

office@st-nicholas.worcs.sch.uk

The Pinvin Federation of Schools is part of The Diocese of Worcester Multi Academy Trust, which is a charitable company limited by guarantee and registered in England and Wales with registered number 10390487. Its registered office is at The Old Palace, Deansway, Worcester, Worcestershire, WR1 2JE.

Existing systems include virus protection and firewalls, together with a proactive monitoring package called FutureCloud which identifies and reports on any inappropriate content accessed on the school network.

All of these procedures help to maintain a secure environment for children to access the Internet and other resources.

If you have any questions about these changes, or any other aspect of e-Safety at the Federation, please contact the school office.

Regards

Alan Dodson

Alan Dodson

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